



MINUTES OF MEETING
CLEVELAND UTILITIES BOARD

December 3, 2015

The Board of Public Utilities met at 3:00 p.m. at the Tom Wheeler Training Center. Present were the following: Aubrey Ector, Chairman; Eddie Cartwright, Vice Chairman; Tom Rowland, Mayor; Chari Buckner, Cleveland Utilities Board; Joe Cate, Cleveland Utilities Board; Ken Webb, President/CEO; Amy Ensley, Utility Board Secretary; Marshall Stinnett, CFO; Bart Borden, Electric Division VP; Craig Mullinax, Water & Wastewater VP; Walt Vineyard, Information Technology VP; Tim Henderson, VP Administrative Services; Jan Runyon, Assistant VP Administrative Services; Jeff Luther, Engineer; Matt Ryerson, United Way; Rev. Hugh Kilgore; Paul Leach, *Chattanooga Times Free Press*; Rick Norton, *Cleveland Daily Banner*; Following the Pledge of Allegiance to the American Flag, Rev. Hugh Kilgore, the Cleveland District United Methodist Church Superintendent, delivered the invocation.

MINUTES OF NOVEMBER 2, 2015

On motion by Vice Chairman Eddie Cartwright and seconded by Mayor Tom Rowland, the Board of Public Utilities voted unanimously to approve the November 2, 2015, minutes as written.

MANAGER'S UPDATE AND ANNOUNCEMENTS

Christmas/New Year's Closing

Cleveland Utilities will follow the City and County government offices and be closed Thursday and Friday, December 24 & 25, 2015, to observe the Christmas holiday. In addition, CU will be closed Thursday and Friday, December 31, 2015, and January 1, 2016, in observance of the New Year's holiday. Regular emergency and standby service will be maintained.

Christmas Luncheon

The annual Christmas Luncheon will be held on Thursday, December 17, 2015, from 11:30 a.m. to 1:30 p.m. at the Tom Wheeler Training Center.

New Logo Presentation

The final design for CU's new logo was presented. Information Technology employee, Chris Gaylor, was the primary creator. This new design will begin to be utilized on CU's material. Webb welcomed any comments or opinions regarding the new logo. Everyone seemed to like the looks.

Stormwater Fee

Approximately 12 months ago, CU started adding (on behalf of the City) a charge of \$1 for residential and \$2 for anything other than residential to the monthly utility bills for stormwater billing. The City has gone through a very intensive process of developing stormwater fees based on the impervious area at a house or business (area in which water does not absorb into). In conjunction with the City, CU will continue this billing; however, effective January 1, 2016, the fee will be based on a formula devised for the various account classifications, not the standard \$1 or \$2 rate. A city telephone number will be provided on the bills for customers to call with questions. There are direct costs associated for CU to be the billing agent, and CU charges the City for providing this service.

DIVISION REPORTS

Financial

Marshall Stinnett reported on the following:

- 1. A spreadsheet was reviewed for the Key Performance Indicators (KPI's). Five critical ratios for all three divisions were provided: 1) Revenue per Operating Unit, 2) Debt to Total Assets, 3) Current Ratio, 4) Earnings before Interest & Taxes per Revenue Dollar, and 5) Total Operating & Maintenance Expense per Operating Unit. Data for FY14, FY15, and FY16 budget information was compared. In addition, all three divisions are compared to benchmarks within each industry. The electric division is compared against TVA Municipals of like size and also against TVA Municipals excluding the Big 5. The water and wastewater divisions are compared against the AWWA industry average. Improvements have been made in certain areas for all divisions. The electric division has had improvements in all areas except for Earnings Before Taxes per Revenue dollar, and this is due to the loss in 2015 (other than the pension adjustment). These were the same metrics reviewed six months ago and are great indicators of the health and direction of all three divisions.**
- 2. A chart tracking the kilowatt-hour cost in residential retail electric rates for the months of December 2011 through December 2015 was reviewed. For the month of December, the residential electric rate will change to 8.961 cents per kilowatt-hour, an increase of 0.74 percent over last month's rate of 8.895 cents. This rate change is driven by TVA's Fuel Cost Adjustment. As a continued trend, Cleveland Utilities will pass the TVA fuel cost rate adjustment to its consumers.**
- 3. The October 2015 financial and statistical statements were presented to the Utility Board. During October, the cost of purchased power as a percentage of retail sales was 78.6 percent as compared to 84.3 percent for the month of September. The year to date percentage is 82.5 percent, compared to a budgeted percentage of 82.8 percent for FY 2016. The results for October are electric sales revenue of \$7,072,349, which was offset by purchased power of \$5,556,687. This resulted in an operating margin of \$1,515,662. Operating expenses for the month were \$1,482,372, compared to a budgeted amount of \$1,501,518. The division serviced 30,916 customers during the month. The net income for October was \$180,465.**
- 4. For October 2015, water sales revenue was \$1,117,364, which is compared to a budgeted amount of \$1,133,303. Other revenue sources added an additional \$95,140 for the month. The division serviced 30,982 customers. Operating expenses for October were \$1,125,901. This can be compared to the budgeted amount of \$1,149,387. An operating income of \$86,603 was recorded, which is compared to a budgeted operating income of \$92,436.**
- 5. For October 2015, wastewater treatment revenue was \$929,471, compared to a budgeted amount of \$967,396. Other revenue sources contributed an additional \$63,830 for the month. The division serviced 18,409 customers. Operating expenses for October were \$809,307 and can be compared to a**

budgeted amount of \$861,227. The division recording an operating income of \$183,994, compared to a budgeted amount of \$189,238.

6. Starting in July, CU's new online billing system went into effect. Part of this transition is to become more customer oriented by offering additional payment options. A contract for a kiosk was recently signed with US Payments. The kiosk will be placed in the foyer of the Power Service Center and be accessible 24 hours a day, 7 days a week. Payments can be made in the form of cash, personal checks, and credit or debit cards. The kiosk is expected to be installed in late January or early February. If successful, there could be the possibility to establish more kiosks in various places throughout the community. The kiosk is through a rental program, and CU has no liability once the payment is remitted by the machine. If the machine is stolen or damaged, the liability is with US Payments. There will be no additional fees for customers to use this option. CU will pay for the kiosk.

This initiative is a continued effort to prepare for Prepay. Prepay allows the customer to pay in advance for their utility services, and the consumer can track the amount of utilities they have consumed and how much money they have left in their account. The program will be available to all residential customers and will be voluntary. Customers who utilize the prepay system do not have to pay a security deposit. There are numerous benefits to both the utility and customers. The program is customer friendly, easy to understand, and expands the customer's ability to choose when and how much they want to pay. It could also result in savings due to the avoidance of disconnects and reconnects. Several utilities across the valley are using prepay and seeing a reduction in bad debt expense. The programs are being very well received by the distributors utilizing this technology.

Before the new online bill system went into effect, approximately 800 customers had signed up for e-statements. This number has since increased to an estimated 2,600.

Electric Division

Bart Borden reported on the following:

1. Renovations to the Harrison Property continued. The fence contractor received the backordered galvanized poles and began the fence installation. The front perimeter posts have been set and the fence fabric has been placed. The corner tie in and tensioning remains to be done. The contractor is changing the top wiring from a single vertical run to a vee-double run as was required in the specifications. The gates have not been installed as of today.
2. In reference to the design to relocate the 69/13.2 kV lines for the new Honorable Mayor Tom Rowland Interchange at Stone Lake Road, the electrical contractor, Service Electric, has received all of the steel distribution and transmission poles for the line relocation project. The 13 kV distribution poles have been set and the distribution line has been relocated to the new roadway layout. The contractor is working with TDOT and TVA to coordinate the installation of the transmission line poles.

- 3. A great deal of work has gone into the design of the new 13 kV distribution tie-line along Peach Orchard Hill Road for the Community Development Block Grant Project. Luke Thomason is the project engineer reporting to the State of Tennessee, and he has been working with Jeff Luther on the design process. Luther is CU's resident PLS-CADD expert and has done an exceptional job utilizing this powerful program. This program has saved Cleveland Utilities in the area of consulting fees for design work. Luther and Thomason take a great deal of pride in their work.**

Luther gave a brief demonstration of the PLS-CADD program using the Peach Orchard Hill Road project design as a reference. The PLS-CADD program is a sophisticated three-dimensional engineering model with multiple features and capabilities. The model can be viewed in a number of different ways and includes the terrain, structure and wires. The program has the ability to lay out poles accordingly over an area, check and evaluate the different stresses and strains on insulators, perform clearance checks, calculate loading, etc. Different weather conditions can be simulated. Various functions are combined to streamline the design process in this powerful, comprehensive program.

- 4. CU's engineering department completed the transmission line design for a section of double conductor 556.5 MCM AAC per phase along APD-40 from Blue Springs Road to Appalachian Substation. This project will upsize the existing 795 AAC MCM conductor and replaces the wood pole line with steel poles. This project and other multiple future projects will upsize the ampere capacity of CU's transmission line by utilizing the same right-of-way and structure locations.**
- 5. While system loads were down due to the mild weather, fall substation testing was conducted at the Sequoia and Valleyhead locations. Liberty Power Services conducted routine maintenance and testing, along with CU's substation electricians. The work was performed on CU's 69 kV breakers, 13 kV breakers, all breaker relays, transformer overcurrent relays, bus differential relays, inspection of the LTC's, power factor and winding resistance testing of both power transformers. The Valleyhead Substation testing resulted in the finding of 3 bad differential relays requiring replacement. After unsuccessful attempts to locate replacement GEC relays, a new Schweitzer SEL-587 was installed, wired and fully tested. Charges were \$7,824 for Valleyhead Substation and \$10,344 for Sequoia Substation.**

During the spring 2014 routine testing at Springbrook Substation, Cleveland Utilities was notified by Liberty Power Services, Inc., the T1 power transformer was indicating a higher power factor reading during the Doble test. A Doble test is the most effective procedure to detect bushing deterioration. It was recommended the Doble test be performed on a six month basis to determine if an upward power factor trend was taking place. This fall's test indicates there was not a noticeable change in the power factor results from the previous six month test. The power transformer tests will continue to be monitored. The cost to conduct the Doble test was \$919. CU's South Cleveland 161/69 kV Substation remains to be tested this fall.

6. The line department installed a new 750 KVA, 277/480 volt pad-mount transformer, 190 feet of #1/0 15 KV underground primary conductors and connected twenty (20) 600 MCM aluminum secondary conductors to serve the new Cleveland High School Arena.
7. An update was given for The Preserve at Hardwick Apartment Complex off of North Lee Highway. The construction contractor is making good progress with the new apartment complex and has installed four (4) sets of 20 ganged meter bases for 80 new apartment units. CU's meter department incorporated a new current transformer (CT) cabinet for this project that houses bar type CTs, testing and service connections. This is the first time CU has utilized this type of CT arrangement. The new cabinet allows the CT to be changed out with ease. Borden publicly thanked the Electric Power Board (EPB) of Chattanooga for their assistance in allowing CU staff to view their product in service and for providing their experiences.
8. CU's engineering department designed conduit plans for the underground electrical service to a new apartment complex located on Buchanan Road, behind the south Walmart. The developer will be responsible for installing the conduit system as designed. This new development will consist of 6 buildings, including a clubhouse and 118 apartments.
9. A LED street lighting analysis was prepared by Borden with the assistance of Stinnett and Luther. There are a number of articles surfacing where cities have converted 100 percent of the street lighting to LED fixtures. The articles focus heavily on the energy savings to the cities, which is significant. However, they rarely mention the stranded cost of the existing fixtures that have been installed and are working. In light of this information generally being withheld, a cost analysis was prepared for the City of Cleveland based on converting 100 percent of the existing Cleveland Utilities fixtures to LED. The analysis pointed out there would be \$872,465 in stranded cost, which would have to be collected for the labor and materials of the existing street light fixtures. The annual energy savings is projected at \$150,625 and the increase above the existing annual investment is \$137,768, due to the new LED fixture installation cost. This resulted in an annual payback of 68 years. Based on the analysis, CU recommended to the City to replace failed street light fixtures and new required fixtures with LED type, as CU has been doing. It was also communicated to the City to replace an existing working street light fixture with an LED would result in a \$162.83 cost per fixture in stranded investment. Cleveland Utilities has 5,358 non-LED fixtures in service. It was pointed out not all LED fixtures are equal. CU's test experiences have shown there are vendors with poor in-service track records and the lighting levels and patterns vary widely. CU has observed some fixtures with 10-15 percent failure rates. This results in very high maintenance and labor costs. CU does extensive testing any time a vendor presents a new fixture, and this process will continue.
10. An update was presented on traffic lighting:
 - A work order was released to install WaveTronix radar vehicle detection for all approaches at Paul Huff Parkway and Georgetown Road. Several of the existing in-pavement loops have failed due to asphalt damage. With the extension of Paul Huff Parkway and new lane striping,

additional vehicle detection was required. Work to install the new detection equipment began yesterday.

- A work order was issued to upgrade the existing 8-inch incandescent traffic signals to 12-inch LED signal heads at Inman Street & Parker Street NE. This intersection is one of the older traffic signal installations in the City and a significant improvement will be seen with these changes.

Water Division

Craig Mullinax reported on the following:

1. The projects for the coating of the influent flow measurement structures and the replacement of the diffuser membranes at the Wastewater Treatment Plant will resume in the spring. Both projects have been postponed due to the season and associated weather.
2. K. Berry Construction has completed 90 percent of the rehabilitation of the spiral lift pumps at the Wastewater Treatment Plant.
3. TDEC approved for three (3) soft starters to be installed on the three (3) new blower motors for the north blower building (part of the 50/50 grant from TDEC) project at the Wastewater Treatment Plant. Work to install the soft starters will begin on Monday, December 7. If there are additional funds remaining and TDEC gives approval, the extra will go towards replacing one (1) failed blower motor.
4. Angel Construction completed the installation of the control valves and meter at Waterville Springs. Two companies will be performing a startup analysis. Once the analysis is complete, it will be placed in service.
5. Work is nearing completion on the first phase of the AMR/AMI Water Project funded through the SRF. The project total to date consists of 14,226 registers and transmitters and 68 routes. One route remains to be installed. Currently, 15,745 meters are actively being read on the automated system. On November 27, 2015, there were issues with 11 meters (a very small percentage) where readings could not be obtained through this new technology. Staff is extremely pleased with the new system. Phase 2 will begin in January and the contractor will be presented for consideration under new business. The material is on order at an estimated cost of \$2.2 million.
6. King Industries has painted 774 of the 867 (89 percent) fire hydrants during year 2. If weather permits, more hydrants will be painted under this phase. The completion date of the entire project is anticipated in the summer of 2017.
7. Hampton Construction completed the installation of the water line and fire hydrants for the 2010 Annexation Area 2 Water System Improvements Project on the north and south sides of APD-40 between South Lee Highway and Exit 20. The services are currently being transferred.
8. Talley Construction relocated 5,300 feet of 12-inch water main at the new Honorable Mayor Tom Rowland Interchange at APD 40 and Stone Lake Road. A conflict with the sewer line was recently discovered. The project is on hold awaiting plan revisions.
9. Norris Brothers Construction was awarded the sewer replacement project on Barneys Lane. The start date was supposed to be December 1, but had to be delayed until next week due to the rain. Pipe bursting technology will be

utilized to replace approximately 3,927 feet of 10-inch sanitary sewer with 15-inch sanitary sewer. The project material is expected to be delivered to the site today.

10. The following developments under construction:

- Hampton Backhoe Construction has completed 90 percent of 400 feet of 8-inch water main for the Cleveland Regional Jetport Med-Trans Hangar.
- Hampton Backhoe Construction completed 95 percent of 2,070 feet of 6-inch water main in phase 2 of Eagle Creek subdivision. The development will consist of 34 lots and also include 1,550 feet of 8-inch sewer main.

11. Work is progressing on the Wastewater Rehabilitation Project:

- AITC has lined 46,347 feet of pipe for the Basin 31-45 (Phase 2) and 10-36 (Phase 1) Rehabilitation project. In addition, 369 services have been renewed, 271 cleanouts have been installed, 270 manholes have been lined and 20 have had damaged castings replaced. The project is approximately 95 percent complete.
- In reference to the Wildwood and Inman Rehabilitation project, the contractor has lined approximately 4,000 feet of pipe, 7 point repairs have been completed, and 25 services have been renewed.

12. The meter department set 22 meters through October 2015, compared to 18 for October 2014 and 36 for October 2013. Of the 22 sets, 13 were for single-family homes, 7 were for townhomes, and 2 were commercial. A total of 154 meters have been set in FY 2016.

13. The total amount of rainfall recorded is 62.89 inches for the year compared to 53 inches this time last year.

OLD BUSINESS

Project Round-Up Program Adjustment

Project Round-Up has been a very successful program and exceeded expectations. Initially, staff anticipated for participation to be in the area of 50 percent and believed it would be a good program. The initial guess was underestimated. Participation has and continues to be in the range of approximately 80 percent. Project Round-Up has done a great job of meeting needs in the community through Neighbors in Need, a division of The Caring Place; however, an estimated 20 percent of the funds could still be used to meet further needs in the community. Webb and United Way President/CEO, Matt Ryerson, have recently been working on a proposal to add more agencies. The agencies being considered include Bradley/Cleveland Community Services Agency, Family Promise, The Refuge, The Salvation Army, Foundation House Ministries, Harbor Safe House, and The American Red Cross.

On motion by Mayor Tom Rowland and seconded by Eddie Cartwright, the Utility Board approved for Webb and Ryerson to continue working on a proposal to expand Project Round-Up by adding additional agencies.

Matt Ryerson thanked CU for the partnership and opportunity for the potential growth of this program. He said, "This work is not the business of Cleveland

Utilities. It's the philosophy and spirit this organization works under. It's a very philanthropic initiative and is having an amazing impact on the community."

Amended AMI Opt-Out Fee

In August 2012, a \$10 opt-out fee was adopted for customers that chose to not have the automated meters installed at their homes. As part of the implementation, staff said this fee would be reviewed on a regular basis to ensure the charge was covering the actual costs for CU to manually read the meters. CFO Marshall Stinnett has been analyzing these figures over the past 18 months. Initially, the numbers were still fairly in line with the fee. However, as time has progressed, the number of customers in the opt-out program has declined from 29 to 20, which has resulted in a customer fee of \$13.50 (an increase of \$3.50). These costs are driven by the number of customers in the program. As the customer base in the program decreases, the cost per customer increases.

The reasons vary as to why customers do not want the automated meters installed. Some include health concerns, accuracy and privacy. CU representatives have provided information to customers about the radio frequency transmissions used by AMI. The communications system for data transmission is similar to cell phone technology and only transmits for an average of 1.5 seconds once every 4 hours. Vice Chairman Eddie Cartwright was concerned about creating ill will with customers by increasing the fee. One thing staff continually hears from customers is they want options. Webb said, "Options can sometimes come with costs. We just don't feel like it's fair for other customers who have the meters to absorb any additional cost."

On motion by Joe Cate and seconded by Mayor Tom Rowland, the Board of Public Utilities voted unanimously to approve the new monthly \$13.50 AMR opt-out rate, effective January 1, 2016. This fee will continue to be reviewed on an annual basis.

Consideration of Meals and Overtime Policies and Policy Updates

One of the major items in the Strategic Plan is a complete review of CU's policies. Some of this review has been completed and drafts of these policies were distributed to the Board Members for review. A brief update on the policy review process occurring over the past year was given by Amy Ensley. Management and employees have been reviewing, developing, strengthening and documenting policies and procedures as part of the Strategic Plan. This process began in March 2015 with management meeting on numerous occasions to conduct a needs analysis based on CU's current policies and procedures. In October 2015, a study group comprised of a diverse representation of employees throughout the company was formed. The employee group has met approximately four times to review and give feedback on several of the policies. There were changes made as a result of the input received. The strategic plan's target completion date for this goal is the 4th quarter of 2017. Management and this study group will continue to develop these written policies over the course of the next two years. A great deal of time and effort has and continues to go into this goal for the Strategic Plan. CU has been practicing these policies for years; however, having a written, formal policy creates consistency and provides clear guidance for all departments and divisions of CU.

Webb advised if CU were to have a FEMA event (ice/snow storm, tornado, etc.), it is extremely important to have written policies for items submitted to FEMA for reimbursement and requested approval for policies relating to afterhours meals and overtime. On motion by Chari Buckner and seconded by Mayor Tom Rowland, the Utility Board voted to approve the Employee Meals During Irregular Hours of Work and Overtime Policies.

The Employee Meals During Irregular Hours of Work Policy details the eligibility and intervals for meal reimbursement, the maximum meal allowances, meal periods, and the requirements for reimbursement. The Overtime Policy outlines the conditions and rates for overtime and defines the various categories of CU's overtime including standby, emergency conditions, and mutual aid requests. In addition, the qualifications for rest leave and safety limitations are specified.

Board members were given draft copies of policies addressing the following: alcohol and controlled substance, protective footwear, purchasing, travel, tree removal, water and sewer bill adjustments (residential). They were asked to review these drafts for consideration at the next meeting to be held on January 7, 2016, and advised to contact Webb or Ensley if questions arise.

NEW BUSINESS

OPEB Trust Discussion

The Governmental Accounting Standards Board (GASB) Statements No. 74 and 75 requires any employer offering Other Post-Employment Benefits (OPEB) to report a liability on the books for the OPEB they provide. Prior to this, employers were not required to report a liability. CU offers medical and dental insurance for retirees, and is an estimated \$24 million liability. Due to the large magnitude of the actual liabilities for these benefits, many employers have established trusts as an effective way to manage and reduce those costs. A trust allows employers to invest its OPEB assets in investments yielding higher returns, typically around 7 to 8 percent. If a trust is not created, an employer is only allowed to discount the liability at 3 percent, meaning the liability becomes considerably larger.

CU has budgeted for an OPEB trust in FY 2016. There are several options for the investment management and administration of the trust. An employer can create their own trustee board or a third party could be used. Management feels it would be best to utilize a third party administrator. The third party trustee would have the authority to invest and make investment decisions. CU would receive the reports, but have no authority over those funds. A Request for Proposal (RFP) would be sent out for qualified firms to submit bids. Chairman Ector questioned if there are rules around changing the entity out. Stinnett advised this can be redetermined at any time. Webb said, "The key thing by doing this is the calculation you have to make becomes more attractive." Stinnett pointed out if there is a significant change in the administration or payment of healthcare where funds are no longer needed, those funds in the trust would then be returned to the utility.

On motion by Eddie Cartwright and seconded by Chari Buckner, the Utility Board approved for a resolution to be drafted to establish an OPEB trust. This resolution will be presented to the Utility Board for consideration when finalized.

Approval of Purchase Order with Terex Utilities

On motion by Mayor Tom Rowland and seconded by Joe Cate, the Board of Public Utilities voted to approval a purchase order with Terex Utilities in the amount of \$323,496 for a 2016 model 60-foot digger derrick line truck to replace the existing Unit #115. Terex Utilities was the only supplier to submit a bid and is the only approved manufacturer that can currently meet CU's minimum specifications on this equipment. The original bid price submitted directly from Terex Utilities is the same as the contract price through the National Joint Power Alliance (NJPA). The replacement is budgeted at \$310,000 for FY 2016.

Approval of Purchase Order with Kendall Electric Inc.

On motion by Chari Buckner and seconded by Mayor Tom Rowland, the Utility Board voted to approve a purchase order with Kendall Electric Inc., in the amount of \$120,293.13 for a new variable frequency drive and harmonic filter for the No. 4 high service pump located at the Cleveland Filter Plant. The equipment is budgeted at \$115,000 for FY 2016. Kendall Electric Inc., is the sole supplier for this equipment.

Craig Mullinax read a letter received from Rockwell confirming Kendall Electric is the only distributor appointed and authorized to sell Allen Bradley standard control drives, PLC's, software products and service offerings in the geographic area in which the Cleveland, TN, facility is located. Years ago, staff made the decision to standardize on the Allen Bradley product line.

Approval of Purchase Order with Sansom Equipment

On motion by Mayor Tom Rowland and seconded by Joe Cate, the Board of Public Utilities took action to approve a purchase order with Sansom Equipment in the amount of \$190,830 for a new CCTV Truck. The new truck will replace a 1984 CCTV truck. The truck is budgeted at \$190,000 for FY 2015. Two bids were received, and Sansom Equipment submitted the low bid.

Approval of Resolution

On motion by Joe Cate and seconded by Chari Buckner, the Utility Board voted unanimously to approve a resolution authorizing the President/CEO to enter into an Agreement with Baird Contracting Co., Inc., for the Installation of Automatic Read Water Meter System-Phase 2 in the amount of \$298,239.25. The project is being funded by the SRF program in the amount of \$2,500,000. Four bids were received.

Approval of Contract with Hampton Backhoe Service, LLC

On motion by Chari Buckner and seconded by Mayor Tom Rowland, the Board of Public Utilities took action to approve a Contract with Hampton Backhoe Service LLC, in the amount of \$532,217.50 for the construction of approximately 2,760 linear feet of 8-inch gravity sewer on Pleasant Grove Church Road. The project is for installation of sewer to serve an area annexed into the City of Cleveland in 2010 and in an area where the City of Cleveland is performing road improvements related to the new interchange on APD-40. The project is budgeted for FY 2016. Six bids were received. Hampton Backhoe Service, LLC, submitted the low bid.

OTHER BUSINESS

Future Board Meeting Dates

Following is a list of future board meeting dates to be held at the Tom Wheeler Training Center:

- Thursday, January 7, 2016, 3:00 p.m.
- Thursday, January 28, 2016, 3:00 p.m.
- Thursday, February 25, 2016, 3:00 p.m.

Amy Ensley

Utility Board Secretary



Chairman

1-7-16

Date